



Privacy Policy

Introduction

The Institute of Industrial Engineers & Safety Management Systems (IIESMS) is committed to protecting and respecting your privacy. This policy outlines how we collect, use, and protect your personal data in accordance with the General Data Protection Regulation (GDPR).

Data Controller

The data controller responsible for your personal data is the **Institute of Industrial Engineers & Safety Management Systems (IIESMS)** Registered Office: 2 Georges Street, Waterford, Co Waterford, X91 AH9K Ireland

Information We Collect

We may collect and process the following data about you:

- **Personal Identification Information:** Name, address, email address, phone number, etc.
- **Professional Information:** Employment details, professional qualifications, and membership status.
- **Technical Data:** IP address, browser type, and information regarding your visit to our website.

How We Use Your Information

We use your data for the following purposes:

- **Membership Administration:** Manage your membership, process membership applications, and maintain our member database.
- **Service Delivery:** Providing you with information, products, and services that you request from us.
- **Communication:** Sending newsletters, updates, and event information.
- **Compliance:** Complying with legal obligations and regulatory requirements.

Legal Basis for Processing

We process your personal data based on the following legal grounds:

Professional Engineering and Safety Management

Registered Office: 2 Georges Street, Waterford, Co Waterford, X91 AH9K Ireland

Tel: +353 (0)51 311134 | **Email:** info@iiesms.ie | **Website:** www.iiesms.ie



- **Consent:** When you have given explicit consent for us to process your data for specific purposes.
- **Contract:** When processing is necessary to perform a contract with you.
- **Legal Obligation:** When we need to comply with a legal obligation.
- **Legitimate Interests:** For our legitimate interests, provided your rights do not override these interests.

Data Retention

We will retain your personal data only as long as necessary to fulfil the purposes for which we collected it, including satisfying any legal, accounting, or reporting requirements.

Data Security

We implement appropriate technical and organisational measures to protect your personal data against unauthorised access, alteration, disclosure, or destruction.

Your Rights

Under the GDPR, you have the following rights:

- **Access:** You have the right to request access to your personal data.
- **Rectification:** You have the right to request correction of inaccurate personal data.
- **Erasure:** You have the right to request the deletion of your personal data.
- **Restriction:** You have the right to request the restriction of processing your personal data.
- **Data Portability:** You have the right to request the transfer of your personal data to another organisation.
- **Objection:** You have the right to object to the processing of your personal data.

Third-Party Disclosure

We do not sell, trade, or otherwise transfer your personal data to outside parties without your consent, except for:

- **Service Providers:** We may share your data with trusted service providers who assist us in operating our website, conducting our business, or servicing you, provided they agree to keep this information confidential.

- **Legal Requirements:** We may disclose your personal data if required by law or in response to valid requests by public authorities.

Cookies

Our website uses cookies to enhance user experience. You can set your browser to refuse cookies or alert you when cookies are being sent.

Changes to Our Privacy Policy

We may update our privacy policy from time to time. We will notify you of any changes by posting the new privacy policy on our website.

Contact Us

If you have any questions about this privacy policy or our data practices, please contact us at the **Institute of Industrial Engineers & Safety Management Systems (IIESMS)** Email: info@iiesms.ie Phone: 051 311134